

## S31 – Ladder Inspection Checklist H&SWAH01

Site ..... Date .....

Ladders should be regularly examined for defects. Inspections should be conducted at **three monthly** intervals. The following items should be checked for each ladder and the results recorded below.

- Is the ladder clearly marked with an individual reference number?
- Check condition of rungs and stiles (including those at head and foot)
- Check for signs of corrosion
- Check there is no distortion, warping or sagging
- Check the ladder stands firmly
- Is ladder stored appropriately and in the correct place?
- Check cleanliness (eg contamination with oil, grease or mud)
- Check there is no movement in the rungs or stiles
- Check the condition of plastic or rubber feet and fittings

Ladder ID	Type	Location	Result of inspection				Action required	Completion date
eg L1	eg 2 section, 9 rung	workshop	OK	<input type="radio"/>	Defect	<input checked="" type="radio"/>	Remove from service	28 March
.....	.....	.....	OK	<input type="radio"/>	Defect	<input type="radio"/>	.....	.....
.....	.....	.....	OK	<input type="radio"/>	Defect	<input type="radio"/>	.....	.....
.....	.....	.....	OK	<input type="radio"/>	Defect	<input type="radio"/>	.....	.....
.....	.....	.....	OK	<input type="radio"/>	Defect	<input type="radio"/>	.....	.....
.....	.....	.....	OK	<input type="radio"/>	Defect	<input type="radio"/>	.....	.....
.....	.....	.....	OK	<input type="radio"/>	Defect	<input type="radio"/>	.....	.....
.....	.....	.....	OK	<input type="radio"/>	Defect	<input type="radio"/>	.....	.....
.....	.....	.....	OK	<input type="radio"/>	Defect	<input type="radio"/>	.....	.....
.....	.....	.....	OK	<input type="radio"/>	Defect	<input type="radio"/>	.....	.....

Signature of person carrying out the inspection ..... Countersignature of management .....

