

EmP04 – Vehicle, Plant or Machinery Accident

What needs to be done?

The following actions need to be taken in the case of an accident involving a vehicle, a piece of plant or machinery:

1. Assess the seriousness of the incident without placing yourself or others at risk
2. If safe to do so, activate the emergency stop and/or turn off the ignition and/or isolate the power supply, as appropriate
3. If there is a possibility that someone may be trapped or injured, contact the emergency services immediately, and initiate the relevant parts of the emergency procedure for serious injury
4. If the vehicle, plant or machinery is leaking fluids, and if safe to do so, take appropriate measures to contain the spillage and initiate the relevant parts of the emergency procedure for spillages
5. If the vehicle, plant or machinery is on fire, or if there is a significant risk that it may catch fire, then the area should be evacuated, and the emergency procedure for fire initiated
6. In these situations all persons should be directed to the relevant assembly point
7. Ensure senior management have been informed of the incident and evaluate whether the incident is reportable to the Environment Agency or other regulatory bodies
8. If the emergency services have been called, await their guidance before attempting anything else
9. Ensure the incident area is secure and there are no obstructions that would prevent or restrict the emergency services gaining access to the incident area (it may be advisable to place a person at the site entrance to ensure the emergency services are aware of the correct access point)
10. When practicable, the incident must be formally investigated, recorded and reported using the appropriate forms, including circulation to the relevant authorities.

Note: Only trained and competent personnel, using appropriate equipment shall be involved in lifting any overturned vehicle, plant or equipment to an upright position. This can only take place with the authorisation of the responsible manager once all necessary risk assessments, method statements, etc are in place.

Telephone numbers:

Emergency services:

Environment Agency:

Responsible manager:

Managing director:



Associated documentation

Emergency Procedures

- EmP01 – Serious Injury
- EmP02 – Fire
- EmP03 – Spillage of Potential Pollutants

Forms

- EF03 – Internal Communication
- EF15 – Incident Investigation

