

S4 – Closing a Site Inspection Checklist H&SOCS02

Site Date

| Item inspected | Please tick | Action required | Date complete |
|--|--|-----------------|---------------|
| Is there a secure and suitable boundary fence? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Are all necessary signs posted on the boundary fence (Deep water, Deep drop, Keep out etc)? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Are all buildings left in a secure and vandal-proof state (shutters for windows etc)? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Has all plant been isolated and immobilised? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Has all power to the site been isolated by electricity supplier? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Have all chemical spillages been cleared by authorised controlled waste disposal contractor? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Have all oils and chemicals/admixtures been removed from site? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Have all fuel tanks been drained? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Have all hydraulics been drained? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Have all ladders, steps etc been secured, removed or shortened to prevent access? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Has all stored energy been released on all plant? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Have all settlement pits been emptied and filled with suitable fill material? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Have all aggregate storage facilities been emptied? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Have all stockpiles been cleared? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |
| Has a final geotechnical survey been carried out on the remaining materials, including stockpiles, tips, face stability etc? | Yes <input type="radio"/> No <input type="radio"/> N/A <input type="radio"/> | | |



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|--|---------------------------|--------------------------|---------------------------|-------|-------|
| Have all gas bottles been removed from site? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Has all scrap metal been removed from site? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Is additional fencing required on site features? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Have all sources of fire ignition been removed (sleepers, oily rags)? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Can the entrance to the site be secured to prevent fly tipping and unauthorised possession? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Has access to all confined spaces, tunnel entrances, bins etc been prevented? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Have all silo entry points been welded shut? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Have sufficient photographs been taken of the closed site in the agreed condition? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Has the closed site responsible manager been included in the compilation of this document? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Has a routine closed site inspection regime been agreed? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Have site services plans been transferred to the closed site responsible manager? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Is the emergency contact number posted at the entrance to the site? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Is the emergency contact data updated, completed and posted? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| Has a structural survey been completed? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |
| For all employees transferring to another site, have personnel forms been forwarded to the receiving unit? | Yes <input type="radio"/> | No <input type="radio"/> | N/A <input type="radio"/> | | |

Signature of person carrying out the inspection

Countersignature of management

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