# Agg-Net | Environmental Management System

# Toolbox Talk 2 – Waste Disposal

**What is needed?**

➔ Any relevant procedures on waste disposal

➔ A copy of a waste transfer note

➔ A load rejection form.

**Estimated duration**

10-15 minutes.

**The discussion**

The best practice applied to the management and disposal of waste on your site has many benefits:

➔ A tidy site promotes a good image

➔ It improves safety

➔ Ensures greater efficiency and care for the environment

➔ It will reduce non-compliances

➔ Save money

➔ Improve the reputation of the company with external parties (ie Environment Agency, auditors, consultants).

The adoption of the following actions will help in achieving these benefits:

➔ Always follow any waste disposal procedures that are contained within your environmental management system

➔ Avoid the storing of waste adjacent to watercourses as this creates an immediate pollution hazard

➔ Ensure that all contaminated wastes are either stored within suitable containers or membranes to prevent secondary contamination of clean soil or water routes

➔ It is not only solid waste that requires consideration, liquid waste spills must also be carefully controlled, wastes such as oil, chemicals and wet concrete should be collected and removed from the site by an approved competent contractor

➔ It is very important that the source of any waste is identified on the waste transfer note which must always accompany the waste

➔ Any load which is not permitted to be disposed of in landfill must be rejected. The responsible manager must be notified and a load rejection form completed accordingly

➔ When waste is removed from site it is of extreme importance that it is taken away by a registered waste carrier. This is because the company is responsible for the waste until it has been disposed of properly.

**Discussion point**

Hand out the following documents and discuss/confirm with employees their understanding of the procedures and templates.

➜ Review the relevant waste disposal procedures, waste transfer notes, load rejection form.

**Training register**

Date .................................................................................................................................

Name of attendee                                    Signature

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