

S8 – Responsible Manager’s Appointment H&SD&R04

Name

Job title

Location

You are hereby appointed as the Responsible Manager for the locations and activities listed below.

Your responsibilities are as defined for ‘Responsible Manager’ in the health and safety procedures.

Your responsibilities for external communications are for those that are directly with your site.

Any delegation of responsibilities must be undertaken in writing with the person receiving those duties

Please acknowledge receipt of this appointment by signing and returning the enclosed copy.

Locations of responsibility

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Activities

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.....
.....

Appointed by

Name Position Date

Acknowledged by

Name Signature Date

