

## OP12 – Road Transport

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### What is this?

The purpose of this document is to outline the operational requirements for road transport in relation to the environment. It covers any fleet of vehicles, company cars and employees own mode of transport.

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### What does the responsible manager need to do?

The responsible manager must ensure that:

- All drivers have the appropriate licence prior to employment and receive additional training in advanced driver skills and practices
  - All vehicles within their fleet are regularly maintained and serviced to ensure the emissions to the environment are kept as low as possible
  - The capacity of all vehicles is programmed efficiently to reduce the amount of deliveries that are undertaken by the fleet
  - Vehicles operate within consented time limits
  - Drivers are aware of desirable routes to destinations to minimise fuel consumption
  - Any incidents or complaints are handled promptly in accordance with the Environmental Complaint Handling procedure and recorded on the appropriate forms.
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### What do employees need to do?

Appropriate personnel shall ensure that all vehicles collecting material leave the site fully sheeted and the wheels are clean of mud and debris.

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### What does the driver need to do?

All drivers must ensure that:

- They adhere to any pre-planned route given to them by an appropriate company representative
- They report any breaches or incidents to the responsible manager immediately
- They never leave an engine running on any item of equipment when not in use
- Their vehicles are inspected, maintained and kept in a suitable condition that will not pose a risk to the environment
- Regular checks on tyre pressures are undertaken to maximise fuel consumption and minimise tyre wear.



## Associated documentation

### EMS Section

- Operational Control

### Environmental Procedure

- EP08 – Complaint Handling

### Forms

- EF03 – Internal Communication
- EF14b – Daily Mobile Plant Inspection Checklist
- EF15 – Incident Investigation

