

S16 – Health & Safety Induction H&SI&T01

Please complete the following table and list all persons receiving a health and safety induction. Once the induction is completed all persons must sign to confirm their understanding.

Name	Company	Date	Signature
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Complete the table by ticking the appropriate box

Explained Procedure was communicated to the person(s).
Document received Procedure was communicated and the relevant document was issued.
N/A The subject does not apply to this site or any of the activities that may be carried out.

Health and safety policy	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>
Site rules	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>
Personal protective equipment requirements	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>
Housekeeping	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>
Emergency procedures	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>
Traffic control	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>
Risk assessments and safe systems of work	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>
Print press specific information	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>
Asbestos awareness/locations	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>
Site plans/map	Explained <input type="radio"/>	Document received <input type="radio"/>	N/A <input type="radio"/>

Comments

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