

S8 – Health & Safety Advisor Duties & Responsibilities H&SD&R10

What are the health and safety advisor's duties and responsibilities?

The health and safety advisors are responsible for:

- Giving advice and assistance and monitoring safety standards to ensure effective implementation of company policy and obligations under legislation;
- Assisting management in the design of arrangements for safety in the workplace;
- Monitoring and assisting with the development of existing safety arrangements;
- Investigating and establishing the cause of any accidents and incidents and making suitable recommendations to prevent recurrence;
- Maintaining accident records and publishing results. Copies of such results to be provided to all employees;
- Actively encouraging employees to participate in health and safety matters through Health & Safety Committees and Representatives; and
- Encouraging personnel to report any concerns regarding health and safety and considering any suggestions for improvement.

