

## EmP11 – Significant Flow of Water on to Site

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### What needs to be done?

The following actions need to be taken when surface or groundwater flows on to a site:

1. Inform site management immediately, who in turn should inform the responsible manager
  2. If necessary, site management should consider whether the site should be closed and gain approval from the responsible manager
  3. Identify the source of the water and try to prevent or minimise the amount that is entering into the site
  4. If the flow of the water cannot be prevented from entering the site, then consideration should be made as to whether or not it can be diverted by pumping
  5. If necessary, inform the appropriate regulatory bodies, including the Environment Agency
  6. Identify what remedial works are required (structurally/to remove any of the water which has flowed on to site), and what actions could be implemented to prevent recurrence. Such actions may need to involve a geotechnical consultant and/or be approved by the Environment Agency
  7. Obtain necessary authorisations (from senior management/regulatory bodies), and undertake any remedial and/or preventative works required
  8. When practicable, the incident must be formally investigated, recorded and reported using the appropriate forms, including circulation to the relevant authorities
  9. Monitor the condition of the site to ensure all the corrective actions have been effective.
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### Telephone numbers:

Emergency services: .....

Environment Agency: .....

Responsible manager: .....

Managing director: .....

Geotechnical engineer/advisor: .....

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### Associated documentation

#### Forms

- EF03 – Internal Communication
- EF15 – Incident Investigation

