

EmP08 – Disturbance of an Archaeological Site

What needs to be done?

The following actions need to be taken when an archaeological site has been discovered:

1. The disturbance of any possible archaeological site must be reported to the responsible manager and managing director immediately
 2. The responsible manager should take immediate action to ensure that the activities of the company do not pose an increased risk to the archaeological site. This may mean stopping work altogether until a thorough investigation is undertaken
 3. The responsible manager should contact the Environment Agency immediately to report the find
 4. Ensure suitable barriers are erected to notify persons of the find. Under no circumstances should anyone be allowed to enter the area
 5. No further action is required until authorisation has been permitted by the Environment Agency
 6. Once the investigation has taken place the incident must be correctly documented.
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Telephone numbers:

Responsible manager:

Managing director:

Geotechnical engineer/advisor:

Environment Agency:

Associated documentation

Forms

- EF03 – Internal Communication
- EF15 – Incident Investigation

