

## S20 – April Checklist H&SMR03

Ensure no tasks are being undertaken without appropriate risk assessments and safe systems of work in place.

Item	Checked		Non-compliance transferred onto management action plan	
Are there good standards of housekeeping in the following locations:				
→ Offices/weighbridge	Yes	No	Yes	No
→ Control rooms	Yes	No	Yes	No
→ Switch rooms/substations	Yes	No	Yes	No
→ Access ways/walkways	Yes	No	Yes	No
→ Stairways/ladders	Yes	No	Yes	No
→ Working areas/platforms	Yes	No	Yes	No
→ Canteen/toilets	Yes	No	Yes	No

### Site inspection

Check one mobile plant inspection sheet and compare it against the actual physical conditions found. Consider reversing aids, lights, seat, seatbelt, cab condition etc

Yes  No  Yes  No

In general are items raised on mobile plant inspection sheets being addressed by the supervisor or foreman?

Yes  No  Yes  No

### Quarry workings

Is the stability of the face acceptable?

Yes  No  Yes  No

Have any overhangs been removed or cordoned off?

Yes  No  Yes  No

Has a risk assessment been completed for the use of the tension barrier or fall arrestment equipment at the face and is it being followed?

Yes  No  Yes  No

Are the crests of working faces/benches where vehicle and mobile plant operate clearly defined (blockstone)?

Yes  No  Yes  No

### Drilling

Is the compressor suitably chocked on level ground and parked parallel to the face?

Yes  No  Yes  No

Are the compressor high-pressure hoses fitted with safety chains?

Yes  No  Yes  No

Is the drilling equipment adequately guarded?

Yes  No  Yes  No

Is the dust collection system working effectively?

Yes  No  Yes  No

Was the operator seen to be wearing the correct PPE?

Yes  No  Yes  No

Is the driller following the correct drilling instructions?

Yes  No  Yes  No



## Stockpile management

- Are stockpiles adequately banded? Yes  No  Yes  No
- Are tipping rules available and being followed? Yes  No  Yes  No
- Is a safe loading procedure being followed? Yes  No  Yes  No
- Are stockpiles clearly identifiable? Yes  No  Yes  No

## Shared sites

- If there is more than one employer on the site has the health and safety document information been shared with all parties? Yes  No  Yes  No
- Are the arrangements being discharged co-operatively? Yes  No  Yes  No

## Signatures

Responsible manager	Date	Comment
.....	.....	.....

Senior manager	Date	Comment
.....	.....	.....

